

RE: BID Maintenance Agreements - Broadway

Subject: RE: BID Maintenance Agreements - Broadway
From: Suzanne Holley <SHolley@DOWNTOWNLA.COM>
Date: 6/24/2016 10:57 PM
To: [jessica.wetherington-mclean@lacity.org](#); [jessica.wetherington-mclean@lacity.org](#); [Pauline Chan <pauline.chan@lacity.org>](#); [Valerie Watson <valerie.watson@lacity.org>](#); [Rena Leddy <rena@fashiondistrict.org>](#); [Brian Raboin <Braboin@downtownla.com>](#)
My notes indicate that those that the BIDs were writing to sign was that there were outstanding contract items to address. Those are listed on the attached A. To my knowledge those items have not been resolved. I am happy to work through them with you so that the OCBID may execute.

Thank you,

Suzanne Holley
Executive Director
DOWNTOWN LA



Downtown Center Business Improvement District
400 Wilshire Blvd., Suite 200 | Los Angeles, CA 90017
www.downtownla.com
info@downtownla.com

From: [jessica.wetherington-mclean@lacity.org](#)
Sent: Friday, June 24, 2016 10:57 PM
To: [jessica.wetherington-mclean@lacity.org](#)
Cc: Blair Besten; Suzanne Holley; Julie Amaya; Pauline Chan; Valerie Watson
Subject: Re: BID Maintenance Agreements - Broadway

GREAT! Let's just get it done. Thanks, Rena!

 **Jessica Wetherington McLennan**
Executive Director, Bringing Back Broadway
Dowtown Economic Development
Office of City Councilmember Jose L. Hater
100 N Spring Street #405, Los Angeles, CA 90012
jessica.wetherington-mclean@lacity.org | 213-473-7014

On Fri, Jun 24, 2016 at 10:55 PM, Rena Leddy <[rena@fashiondistrict.org](#)> wrote:

This is great. I need some additional information - We spoke to Valerie Watson at DOT on Wednesday morning. We did not know that there was a belief that the BIDs wanted to enter the agreements simultaneously. We do not want to do that. We want to finalize our agreement and get paid! But, that is because we only have a few areas to maintain (just Historic Core who has the bulk of the areas). We are ready to sign the contract.

I am tentatively making the meeting and will confirm when we get closer.

Thanks!

Brian

From: [jessica.wetherington-mclean@lacity.org](#)
Sent: Friday, June 24, 2016 10:57 PM
To: [Rena Leddy <rena@fashiondistrict.org>](#); Suzanne Holley <[SHolley@DOWNTOWNLA.COM](#)>; Julie Amaya <[julie.amaya@lacity.org](#)>; Pauline Chan <[pauline.chan@lacity.org](#)>; Valerie Watson <[valerie.watson@lacity.org](#)>

Subject: BID Maintenance Agreements - Broadway

Hello, Rena,

It's come to my attention that the BID Maintenance Agreements for the Broadway project are still not completed, so no one is being paid for maintenance. (I)

I would like for us to meet in go over where things stand, and hopefully resolve this long-standing process. I really appreciate the BIDs willingness to handle and be paid for maintenance, and I apologize - I thought this all was resolved.

I understood once the BIDs agree on the overall terms, the LADOT's Contract Administrator and Finance folks go up the language below at parties sign, including City App.

I also understood all BIDs wanted to see the agreements simultaneously, but we need to move this forward, so we will finalize contracts with each BID while invoking any remaining issues with the others, since the other way has taken, literally, years.

I'll be sending a calendar notice for Thursday July 13 at 2pm. I hope that gives everyone enough time to let off the previously discussed agreement, unlock your resources on any issues that were keeping them from being signed, and try to work it out amongst yourselves with the LADOT staff before the meeting, so when we meet it can be as quick, painless and productive as possible.

Please, by all means, if we know how I might be able to help with this. Please say to me directly, if you have an issue with the previously proposed contract - great!

Again, we really appreciate your collaboration and I'm sorry for the late bump to the date like each recent.

THANK YOU!

Jessie

 **Jessica Wetherington McLennan**
Executive Director, Bringing Back Broadway
Dowtown Economic Development
Office of City Councilmember Jose L. Hater
100 N Spring Street #405, Los Angeles, CA 90012
jessica.wetherington-mclean@lacity.org | 213-473-7014

Subject: RE: Planter fill and Plant Palette & Contract
From: Suzanne Holley <SHolley@DOWNTOWNLA.COM>
Date: 6/24/2016 10:57 PM
To: [jessica.wetherington-mclean@lacity.org](#)
Cc: Pauline Chan <pauline.chan@lacity.org>; Valerie Watson <valerie.watson@lacity.org>; Kent Smith (kent@fashiondistrict.org)kent@fashiondistrict.org; Blair Besten (blair@fashiondistrict.org)blair@fashiondistrict.org; Ken Nakano <knakano@downtownla.com>; John

I am following up on your request that I memorialize what was discussed at the 5/2/15 walkthrough with the DCBID as far as the contract terms that needed to be addressed.

With regards to the contract the following items need to be addressed:

- Sheet K10 is clarify in the contract the application technology through the city listed in Table 1-7(1) and attached to replace what is currently included (that would be the preference)
- New panel II contract should be issued to reflect what is currently included in the DCBID contract for any changes due to the event

New panels II on the contract should reflect the new RFPs below rather than what is currently included

Defining the scope of work for plant palette and planter fill

Defining the scope of work for sand, 6.00 ft³ per cubic yard

Weight limit of 1000 lbs

Load capacity of 1000 lbs

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We would suggest that some of these deficiencies should be corrected before the formal responsibility is taken on by the Fashion District BID. Other deficiencies could be acknowledged in a separate letter to remain in an as-is condition on takeover. This might be best coordinated with my BID colleagues in Historic Downtown & Downtown Center BIDs so we take the same approach with each deficiency listed above.

Thanks,

Kent Smith
Executive Director
LA Fashion District
100 S. Main Street, Ste. 4170
Los Angeles, CA 90012
213.894.1550 ext. 712
www.lafashiondistrict.org

From: Julie Amaya <julie.amaya@lacity.org>
Sent: Friday, March 13, 2015 10:45 AM
To: Kent Smith; "Bar Bester" <kbsmith@lacity.org>
Cc: Suzanne Holley <suholley@downtownla.com>
Subject: Re: Update, BID agreement for your consideration- Broadway Dress Rehearsal

Hi Kent, Blair, Suzanne

This was formerly forwarded on March 13, 2015 and we are agreeable to executing if you see. If you have any changes or comments please let us know by June 15, 2015.

Thank you!

[Forwarded message end](#)

Subject: Re: Update, BID agreement for your consideration, and upcoming timeline - Broadway Dress Rehearsal
From: Julie Amaya <julie.amaya@lacity.org>
Date: 3/13/2015 12:25 PM
To: Suzanne Holley <suholley@downtownla.com>
Cc: Kent Smith <kbsmith@lacity.org>, "Bar Bester" <blair@lafabid.com>, "Pauline (H) Chan" <pauline.chan@lacity.org>, Julie Amaya <julie.amaya@lacity.org>

Hereinafter please find documents and files per your request.

Comments:

Kent - Your file is identical to that sent earlier except signatures updated due to City personnel changes.

Suzanne and Blair - Yours is identical to Kent's. I am sorry for the formatting difference as the juxtaposition between yours and Kent's was most assured, it's 1400% identical except for the compensation. Again, I need you to look at the compensation in light of the potential LMO. If it does not apply as it does apply we can set aside the correct amount.

Comments:

Suzanne and Blair - Yours is identical to Kent's. I am sorry for the formatting difference as the juxtaposition between yours and Kent's was most assured, it's 1400% identical except for the compensation. Again, I need you to look at the compensation in light of the potential LMO. If it does not apply as it does apply we can set aside the correct amount.

Comments:

As for the maintenance of the planters, I am very happy to send a file that has been executed agreements with the existing folks. We did it in this way: it's an "application" and the folks "won" the right as long as they abide by the rules, which they signed. It expires in July 2015. I can self renew these if you wish to it can last through 2054 should you want, or do the same "contract" and you can award the furniture, or in this case, approve the owner for having furniture kits. I only could find 3 scanned in my files, but you get the picture. Ask in our office for my original file.

On Mon, Mar 16, 2015 at 4:44 PM, Lan Nguyen <suholley@downtownla.com> wrote:

Great questions. I will answer them around noon tomorrow when I stop by my office to forward you some of the material that's at work.

Lan <suholley@downtownla.com>

On Mar 16, 2015, at 4:39 PM, Suzanne Holley <suholley@downtownla.com> wrote:

Thank you Lan.

I have spoken with Kent and Blair and we are finalizing the contract and revised back with any comments or questions. In the interim, can you:

- forward the district specific contracts to the GCB and HCB?

- provide me with where the decoupled grants will be removed and let us know what, if any, surface treatment will follow that removal?

advises who agreements have been executed directly with property owners with regards to the maintenance of the furniture?

From: Lan Nguyen <suholley@downtownla.com>
Sent: Monday, March 16, 2015 4:39 PM
To: Kent Smith; "Bar Bester" <kbsmith@lacity.org>; Suzanne Holley <suholley@downtownla.com>
Subject: Re: Update, BID agreement for your consideration, and upcoming timeline - Broadway Dress Rehearsal

Dear Kent, Blair and Suzanne -

First I want to thank all 3 of you for your immense patience during this time.

WARNING:

Please apologize for not reaching out earlier to tell you that the contractor stopped watering on 2/1/15 in anticipation of the BIDs taking over maintenance.

Because we have not yet executed an agreement yet, this matter fell through the cracks for the past 45 days and I WANT TO THANK

1 - KENT from FBID for responding to my call and immediately saying he would water his portion until we can meet to finalize the agreement; and

2 - BENITO of Grand Central Market for taking care of watering the planters from 3rd to 4th until Suzanne can execute their agreement

Blair - At this time, may I ask if you think of how to reach out to the areas covered by your BID to help me implement an immediate watering fit of the planters since they really look parched :-(**Thank you for helping bridge this gap until we can execute your agreement asap.**

MATERIALS:

Because we have not yet executed an agreement yet, this matter fell through the cracks for the past 45 days and I WANT TO THANK

1 - KENT from FBID for responding to my call and immediately saying he would water his portion until we can meet to finalize the agreement; and

2 - BENITO of Grand Central Market for taking care of watering the planters from 3rd to 4th until Suzanne can execute their agreement

The respective parts in purple, and the compensation, are the only things that will be different among the 3 agreements.

COMPENSATION:

The compensation amount highlighted in green in the agreement is residual language from the last agreement. It will be modified to reflect the cost figures associated with the possible requirement of City Living Wage provisions so do not worry about that either.

PROPOSED MAINTENANCE AGREEMENT TIMELINE:

3/3/15 - Email draft for consideration

by 3/20/15 - Walk through project with each respective BID in their areas, receive their concerns and modify Agreement, if needed, and process BID signatures.

Week of 3/23/15 - Get CITY signatures by 3/31/15

4/1/15 - Fully executed agreement in effect

THANK YOU ALL, and please let me know of your discomfort in any way. I am just finishing up work previously started and did not add anything extra

--8-Bit Patcher Test (POT)

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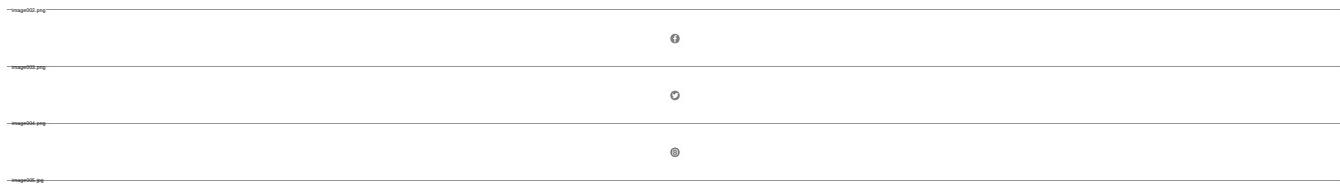


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Attachments	
-WHD129.jpg	823 bytes
Planter Kit and Plant Palette.eml	17.7 KB
image001.jpg	359 bytes
Re: Update BID agreement for your consideration. Broadway Dress Rehearsal.eml	54.0 KB
(Update BID agreement for your consideration, and upcoming timeline - Broadway Dress Rehearsal.eml)	37.8 KB
DCBDR Broadway Dress Rehearsal Master 3.25.15.docx	73.8 KB
FBDR Broadway Dress Rehearsal Master 3.25.15.docx	73.5 KB
HBDR Broadway Dress Rehearsal Master 3.25.15.docx	73.6 KB
1-Bolt Patches Test.JPG	2.9 KB
2-Brown Test.JPG	3.3 KB
3-Gold Test.JPG	3.3 KB
Furniture Kit Agreement 2014 July 2-Blank.pdf	261 KB
Furniture Kit Agreement - all 3.pdf	717 KB
SPedProgram Kit Applicant certs.pdf	2.3 MB
image002.gif	4.6 KB
image003.gif	710 bytes
image004.gif	474 bytes
image005.gif	721 bytes
image006.gif	716 bytes
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image008.jpg	5.8 KB
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